



Privacy Policy for Shareholders of Taokaenoi Food and Marketing Public Company Limited

1. General Provisions

Taokaenoi Food and Marketing Public Company and its affiliated companies¹ (the “**Company**”) realize the significance of compliance with the Personal Data Protection Act B.E. 2562 (2019) and its applicable subordinate laws, including any subsequent amendment thereof (the “**Privacy Law**”). In this connection, the Company has prepared this privacy policy for shareholders and/or securities holders of the Company (collectively, the “**Shareholders**” and in respect of the policy, the “**Policy**”) in order for you to rest assured that such information which can identify the shareholders, whether directly or indirectly, under the Privacy Law (the “**Personal Data**”) is treated by the Company with top priority subject to protection and management of the Personal Data with appropriate security measures.

Given that it is necessary for the Company to collect, process, use, disclose and forward the Shareholders’ Personal Data, the Company has prepared this Policy for compliance with the Privacy Law. Therefore, the Company suggests the Shareholders read and familiarize themselves with various provisions of this Policy with the details as follows:

2. Objectives

The Company shall collect, use, process, disclose and forward the Shareholders’ Personal Data for the following objectives:

- 2.1 Preparation of the register of Shareholders;
- 2.2 Determination of the Shareholders’ rights;
- 2.3 Processing for the purpose of sending the notices of meetings or other notices of the Shareholders’ rights;
- 2.4 Verification of the Shareholders’ identity for the purpose of exercising their rights as Shareholders, e.g., the right to attend shareholders’ meetings, the right to transfer their shares, etc.;
- 2.5 Handling of the communications with the Shareholders who contact the Company;

¹ Affiliated companies refer to the Company’s affiliated companies currently comprising: (1) Taokaenoi Restaurant and Franchise Co., Ltd.; (2) NCP Trading and Supply Co., Ltd.; (3) Taokaenoi Care Co., Ltd.; (4) Taokaenoi USA Inc.

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สำนักงาน : 337 ถนนธนบุรีตัดใหม่ ตำบลบางพูด อำเภอปากเกร็ด นนทบุรี 11120
เมืองทองธานี โทร. 0 2984 0666 แฟกซ์ 0 2984 0118
โรงงานโรจนา : 55/5 หมู่5 ตำบลสามบึงกุด อำเภออุทัย พระนครศรีอยุธยา 13210
โทร. 0 3592 3055
โรงงานนพวงษ์ : 12/1 หมู่4 ตำบลหน้าไม้ อำเภอลาดหลุมแก้ว ปทุมธานี 12140
โทร. 0 2108 6888

Taokaenoi Food and Marketing Public Company Limited
Office : 337 Bond Street Road, Bangphut, Pak Kret, Nonthaburi 11120
Muang Thong Thani Tel. +66 2984 0666 Fax. +66 2984 0118
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- 2.6 Notification of such benefits, financial information, e.g., declaration of dividends to the Shareholders;
- 2.7 Changes in rights of the Company's Shareholders;
- 2.8 Other objectives as necessary in the interest of the Shareholders and in relation to the specified objectives;
- 2.9 Compliance with the laws or contracts or as required for the Shareholders' Personal Data for the purpose of contract execution.

3. Collection, Sources, Analysis and Use of Personal Data

- 3.1 Subject to this Policy, the Personal Data obtained by the Company from the Shareholders shall be acquired in the following circumstances:

When a person becomes a shareholder of the Company or the Shareholders provide the Company with any documents which contain their Personal Data or the Company acquires the Shareholders' Personal Data from Thailand Securities Depository Co., Ltd. ("TSD") or upon its review of the Company's register of Shareholders or by means of such obligations to collect and process Personal Data by the Company under the laws on public limited companies and the laws on securities and exchange, including other applicable laws. Such Personal Data of the Shareholders to be collected, processed, used, disclosed and forwarded by the Company shall include:

- (a) Such Personal Data from a copy of identification card, a copy of driver's license, a copy of civil servant identification card, a copy of passport, a copy of certificate of first-last name change, e.g., first name, last name, date of birth, age, gender, identification card number, passport number, photograph, signature, nationality, race, religion,² etc.;
- (b) Such contact data as contact address, telephone number, facsimile number, e-mail address, contact person in case of emergency and reference person, etc.;
- (c) Registration numbers of the Shareholders;

² Such Personal Data provided by the Shareholders to the Company may be such sensitive data as nationality, race, religion, which are not necessarily required for shareholders' meetings, and as such, the Company requests to Shareholders to hide such sensitive data prior to sending their Personal Data to the Company. Should any Shareholders fail to hide such data, the Company shall deem that the Shareholders have given their consent to the Company's collection of such data accordingly.

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สำนักงาน : 337 ถนนชนนิตสิริรักษ์ ตำบลบางพูด อำเภอปากเกร็ด นนทบุรี 11120
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- (d) Recording or live broadcast by any means such as online or electronic platforms, video files, audio files, photo files, video clips via CCTV, etc.
- 3.2 For the purpose of collection of the Shareholders' Personal Data, the Shareholders shall be advised of the details contained in this Policy, including, but not limited to, the objectives and legal basis of the collection, use, disclosure and/or processing of Personal Data or should the Privacy Law provide that any processing of Personal Data requires the Shareholders' consent, the Company shall expressly request the Shareholders' consent.
- 3.3 Should the Company have collected the Shareholders' Personal Data prior to the date on which the Privacy Law in respect of the collection, use or disclosure of Personal Data shall come into force, the Company shall continue its collection and use of the Shareholders' Personal Data in accordance with the original objectives which have been previously advised by the Company to the Shareholders for which such Personal Data have been collected. You are entitled to withdraw your consent by contacting the Company according to the contact details in Clause 7 of this Policy. In this regard, the Company hereby reserves its right to consider your request for withdrawal of such consent and proceed with the same in compliance with the Privacy Law.
- 3.4 Should the Company collect, use, disclose the Shareholders' Personal Data in such manner and/or for such objectives in addition to or other than the objectives of this Policy, the Company shall issue an additional policy or announcement relating to protection of Personal Data and/or give written notice to the Shareholders to provide an explanation on data processing in such manner, whereby the Shareholders should read such additional policy or announcement along with this Policy and/or such notice (as applicable).

4. Disclosure of Personal Data

Such Personal Data provided by the Shareholders to the Company shall be collected, processed, used and disclosed in compliance with the Privacy Law. For the purpose of disclosure of the Shareholders' Personal Data to any third parties, the Company shall provide appropriate measures to protect such Personal Data so disclosed and comply with such standards and obligations to protect Personal Data as required and to be required in the future by the Privacy Law.

The disclosure of Personal Data under the specified objectives and criteria as required by law, whereby the Company may be required to disclose Personal Data to the following parties and agencies:

- 4.1 Service providers and processors of Personal Data who have been authorized or engaged by the Company to manage/process Personal Data for the Company in the provision of services, e.g., provision of information technology services, data entry services, healthcare services, data analysis services or any other services which may be beneficial to the Shareholders;

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- 4.2 TSD, as service provider in its capacity as the Company's securities registrar;
- 4.3 Financial institutions where the Company provides such Personal Data in the interest of financial data, e.g., declaration of dividends to the Shareholders;
- 4.4 State agencies in charge of regulatory obligations under the law or which require disclosure of such Personal Data by virtue of the law or in relation to legal procedures or as permitted by applicable laws, such as, the Revenue Department, the Department of Provincial Administration, the Department of Business Development, the Office of the Securities and Exchange Commission, the Stock Exchange of Thailand and its subsidiary (TSD), the Office of the Personal Data Protection Committee, etc.;
- 4.5 Any other parties or agencies to whom you have given consent to disclosure of your Personal Data to such parties or agencies, e.g., disclosure of photographs of various events via the Company's channels to the general public, etc.;
- 4.6 The Company's advisors, e.g., legal advisors, lawyers, accounting consultants, auditors or any other specialists, both internal and external, of the Company, etc.

5. Period of Storage of Personal Data

The Company shall keep the Shareholders' Personal Data for such period as long as necessary to fulfill the objectives of collection, processing and use of Personal Data as specified in this Policy. The period of storage of Personal Data shall vary according to the objectives of processing of such Personal Data. In addition, the Company shall keep Personal Data for such period as required by applicable laws, taking into account the legal prescriptive periods for litigation which may arise out of or in connection with the respective documents or Personal Data collected by the Company.

Should the period of storage of Personal Data not be clearly ascertained, the Company shall keep the Shareholders' Personal Data for such period as may be anticipated by the standard storage of Personal Data. In this regard, the Company shall keep the Shareholders' Personal Data for such period as long as necessary while the Shareholders remain related with the Company in such capacity or as long as necessary to fulfill the relevant objectives in this Policy, the storage of which may need to continue thereafter to the extent provided or permitted by law for another 10 years from the end of such capacity as the Shareholders or from when the receipt of the Shareholders' Personal Data has ended. However, the Company may keep the Shareholders' Personal Data beyond such period to the extent permitted by law or the storage of such Personal Data is required to pursue the Company's legal claims.

Upon lapse of the foregoing storage period, the Company shall erase or destroy such Personal Data from the storage or system of the Company or third parties providing services to the Company (if any) or render your Personal Data anonymous and unidentifiable to you.

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สำนักงาน : 337 ถนนเขตนครินทร์ ตำบลบางพูด อำเภอปากเกร็ด นนทบุรี 11120
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6. Shareholders' Rights to Personal Data

The Shareholders, as the data subjects, shall have the following rights under the Privacy Law:

6.1 The right to access Personal Data

The Shareholders shall have the right to access their Personal Data and request a copy of their Personal Data provided in accordance with this Policy as provided for by the Privacy Law.

6.2 The right to request delivery or transfer of Personal Data

The Shareholders shall have the right to request their Personal Data to be sent or transferred to a third party controller of Personal Data or to themselves, unless it is not practicable by its nature, as provided for by the Privacy Law.

6.3 The right to object to collection, processing and use of Personal Data

The Shareholders shall have the right to object to the collection, processing and use of Personal Data as provided for by the Privacy Law.

6.4 The right to erase Personal Data

The Shareholders shall have the right to request the Company to erase or destroy or render their Personal anonymous and unidentifiable as provided for by the Privacy Law.

6.5 The right to restrict the use of Personal Data

The Shareholders shall have the right to request the Company to restrict the use of their Personal Data as provided for by the Privacy Law.

6.6 The right to correct Personal Data

Should the Shareholders find their Personal Data provided under this Policy to be incorrect or the Shareholders change any of their Personal Data, the Shareholders shall have the right to correct their Personal Data as provided for by the Privacy Law.

6.7 The right to be informed of any revision to the registration form relating to Personal Data

The Company may consider revising the registration form relating to Personal Data as appropriate to ensure that the Shareholders' Personal Data shall be duly protected as provided for by the Privacy Law.

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สำนักงาน :	337 ถนนบอนด์สตรีท ตำบลบางพูด อำเภอปากเกร็ด นนทบุรี 11120
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6.8 The right to file a complaint

Should the Shareholders have any concern or question relating to the Company's practices in respect of the Shareholders' Personal Data, please contact the Company according to the contact details in Clause 7 of this Policy. Should there be any reason to believe that the Company has violated the Privacy Law, the Shareholders shall have the right to file a complaint with an expert committee appointed by the Personal Data Protection Committee in accordance with the regulations and procedures as provided for by the Privacy Law.

However, such rights of the Shareholders, as the data subjects, under this Policy shall be subject to the restrictions and conditions of the Privacy Law, and as such, the Company may reject any of your requests on the legal grounds, and hereby reserves its right to consider your request in accordance with the Company's conditions, procedures, rules and regulations.

7. Communication with the Company

The Company has appointed a Data Protection Officer (DPO) for the purpose of coordination with regard to protection of Personal Data under the Privacy Law. Should the Shareholders wish to exercise any of their rights under Clause 6 of this Policy, the Shareholders may contact the Company via the following channels:

7.1 Investor Relations Officer

E-mail: IR@taokaenoi.co.th

Contact address: 337 Bond Street, Bangpood, Pakkred, Nonthaburi 11120

7.2 Data Protection Officer (DPO)

E-mail: DPO@taokaenoi.co.th

Contact address: 337 Bond Street, Bangpood, Pakkred, Nonthaburi 11120

8. Update of this Policy

The Company may update this Policy from time to time to be consistent with any changes in the processing of Personal Data and as required by the Privacy Law or other applicable laws, in which case, the Company shall keep you informed of any material updates and announce the updated version thereof via www.taokaenoi.co.th or other channels to be advised by the Company. In this regard, it is advisable that you check any updated announcements from time to time.

This Announcement shall come into effect as of April 1, 2021.

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สำนักงาน : 337 ถนนพหลโยธิน ตำบลบางพลู อำเภอปากเกร็ด นนทบุรี 11120
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