

## Documents Required prior to Attending the Meeting and Supporting Documents for Proxy

The registration to attend the 2019 Annual General Meeting of Shareholders starts not less than 2 hours prior to the commencement of the meeting or from 8.00 hours onwards on Thursday, April 25, 2019 at 10:00 a.m. Grand Ballroom 5th Floor S31 Sukhumvit Hotel, No. 545, Soi Sukhumvit 31, Klongtoey-Nua, Wattana, Bangkok. Please find the map attached in the Notice of the 2019 Annual General Meeting of Shareholders.

The registration will be made by barcode system. For your convenience, please bring Notice, Proxy Form (in case of granting proxy) and registration form with printed barcode, and present the following documents at registration desk before attending the meeting:

### 1. Self-Attending

#### 1.1 Natural Person

- (1) Registration form which is signed by the shareholder;
- (2) A valid official document issued by government authorities e.g. the identification card, government officer identification card, driver license or passport, including the evidence of the change of name or last name (if any).

#### 1.2 Juristic Person by its Representative

- (1) Registration form which is signed by the representative of the juristic person (authorized director(s)) attending the meeting;
- (2) A copy of the juristic person's affidavit certified true and correct copy by the representative of the juristic person (authorized director(s)) who attends the meeting. The document must show that the representative of the juristic person (authorized director(s)) attending the meeting has the authority to act on behalf of the juristic person who is a shareholder;
- (3) A valid official document issued by government authorities of the representative of the juristic person (authorized director(s)) as specified in item 1.1(2).

### 2. Proxy

#### 2.1 The Grantor being Natural Person

- (1) Registration form which is signed by the proxy;
- (2) The Proxy Form as attached in Notice (Form A or Form B), completely filled in and signed by the shareholder and the proxy;
- (3) A copy of valid official document issued by government authorities of the shareholder as specified in item 1.1(2) which is certified true by the shareholder;
- (4) A copy of valid official document issued by government authorities of the proxy as specified in item 1.1(2) which is certified true by the proxy.

#### 2.2 The Grantor being Juristic Person

- (1) Registration form which is signed by the proxy;
- (2) The Proxy Form as attached in Notice (Form A or Form B), completely filled in and signed

- by (i) the representative of the juristic person who is a grantor and (ii) the proxy;
- (3) A copy of the Juristic person's affidavit certified true and correct copy by the representative of the juristic person and the proxy (if any). The document must show that the person who sign the Proxy Form has the authority to act on behalf of the juristic person who is a shareholder;
  - (4) A copy of a valid official document issued by government authorities of the representative of the juristic person as specified in item 1.1(2) which is certified true and correct copy by said representative of the juristic person;
  - (5) A copy of a valid official document issued by government authorities of the proxy as specified in item 1.1(2) which is certified true and correct copy by the proxy.

### 2.3 Granting proxy to the Company's independent director as listed in Attachment 5.4

- (1) Registration form;
- (2) The Proxy Form as attached in Notice (Form A or Form B) which is marked in front of only one name of the Independent Directors specified in the Proxy Form to be your proxy, completely filled in and signed by the grantor;
- (3) In case the grantor is natural person, please use the documents as specified in item 2.1(3);
- (4) In case the grantor is juristic person, please use the documents as specified in items 2.2 (3) and 2.2(4).

### 3. For Foreign Investor appointing the Custodian in Thailand

- (1) Registration form which is signed by the proxy;
- (2) The Proxy Form (Form C) which completely filled in and signed by the grantor and the proxy;
- (3) Documents as specified in item 2.2;
- (4) Power of Attorney by Foreign Investor authorizing Custodian to sign the Proxy Form on his or her behalf;
- (5) Letter certifying that the person signing the Proxy Form is authorized to operate custodian business.

**Note :**

1. In case of granting proxy to one of the Company's independent directors, please submit the completed Proxy Form together with all required documents and return it to Corporate Secretary Office by Friday, April 19, 2019.
2. Allocation of shares to several proxies to vote in the Meeting is not allowed. Shareholder shall authorize the proxy to cast the votes equal to the total number of shares held by shareholder, except for the Custodian appointed by Foreign Investor in accordance with Proxy Form C.
3. Please affix the 20 Baht stamp duty and specify the date of Proxy Form across such stamp duty. The Company will also facilitate in affixing the stamp duty for the proxy at registration desk before attending the meeting.
4. In case of juristic person, if the person who signed in the Power of Attorney or Proxy Form is not an authorized director as specified in the affidavit, the attendee shall prepare the Power of Attorney showing that the attendee has the authority to attend the meeting and cast the vote on behalf of the juristic person. All complete Power of Attorney must be made uninterruptedly.